



507-214-1000

This information is provided for informational purposes only.

The following guide will show you how to set up email in various email programs.

The Basic Email settings for all email addresses we serve are as follows. If you do not see the full setup instructions for your email program in this document (beginning on pg 2) you can use the basic settings listed below.

Incoming and Outgoing mail server:

Use the appropriate choice below based on your email address

mail.gofast.am

mail.deskmedia.com

mail.dmbroadband.com

mail.cannon.net

mail.smig.net

Account Name or Username: Full Email Address Example: johndoe@smig.net

Incoming Port: 110

Outgoing Port: 587

Enable SMTP Authentication

No SSL

Outlook Express or Outlook 2000

At the top menu click on **Tools** and then click on **Accounts**

This will open a new window titled **Internet Accounts**

Click on the Tab labeled **Mail**

Click the **Add** button.

Display Name = Your Name Example: Doe, John

Click **Next**

Email Address = Your email address Example: johndoe@smig.net

Click **Next**

My Incoming Mail Server is a **POP3** Server

Incoming Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Outgoing Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Click **Next**

Account Name = Your email address Example: jaguar@smig.net

Password = Your email address password

Check the box next to **Remember Password** by clicking on the box

Log on Using Secure Password Authentication should be unchecked

Click **Next**

Click **Finish**

You will now be back to the Internet Accounts screen

Click on the item that displays under the word **Account**

Click the **Properties** Button

Click on the Tab labeled **Servers**

Check the box next to **My server requires authentication** by clicking on the box

Click on the Tab labeled **Advanced**

Outgoing Mail (SMTP) = 587

Incoming Mail (POP3) = 110

Click the **Ok** button

Click the **Close** button on the **Internet options Window**

Outlook 2002 or 2003

At the top menu click on **Tools** and then click on **Email Accounts**

This will open a new window titled **E-mail Accounts**

Select **Add a new e-mail account**

Click **Next**

Select **POP3**

Click **Next**

Your Name = Example: Doe, John

Email Address = Your email address Example: johndoe@smig.net

User Name = Your email address Example: jaguar@smig.net

Password = Your email address password

Check the box next to **Remember Password** by clicking on the box

Log on Using Secure Password Authentication should be unchecked

Incoming Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Outgoing Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Click **More Settings**

Click on the Tab labeled **Outgoing Server**

Check the box next to **My outgoing (SMTP) server requires authentication** by clicking on the box

Click on the Tab labeled **Advanced**

Outgoing Mail (SMTP) = 587

Incoming Mail (POP3) = 110

Click the **Ok** button

Click the **Next** button on the **Email Accounts** Window

Click **Finish**

Outlook 2007

At the top menu click on **Tools** and then click on **Account Settings**

This will open a new window titled **Account Settings**

Click on the tab labeled **E-Mail**

Click on the **New** Icon

Select **Microsoft Exchange, POP3, IMAP or HTTP**

Click **Next**

Your Name = Example: Doe, John

Email Address = Your email address Example: johndoe@smig.net

Password = Your email address password

Retype Password = Your email address password

Check the box next to **Manually configure server setting or additional server types** by clicking on the box

Click **Next**

Select **Internet E-mail**

Click **Next**

Your Name = Example: Doe, John

Email Address = Your email address Example: johndoe@smig.net

Account Type = POP3

Incoming Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Outgoing Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

User Name = Your email address Example: johndoe@smig.net

Password = Your email address password

Check the box next to **Remember Password** by clicking on the box

Log on Using Secure Password Authentication should be unchecked

Click **More settings**

Click the tab labeled **Outgoing Server**

Check the box next to **My outgoing server (SMTP) requires authentication** by clicking on the box

Click on the Tab labeled **Advanced**

Incoming Mail (POP3) = 110

Outgoing Mail (SMTP) = 587

Click **Ok**

Click **Next** on the Add New E-mail Account window

Click **Finish**

Click **Close** on the **Account Settings** Window

Outlook 2010 or 2013

Click the Tab labeled **File**

Click on **Add Account**

Select **Email Account**

Your Name = Example: Doe, John

Email Address = Your email address Example: johndoe@smig.net

Password = Your email address password

Retype Password = Your email address password

Check the box next to **Manually configure server setting or additional server types** by clicking on the circle

Click **Next**

Select **Internet E-mail**

Click **Next**

Your Name = Example: Doe, John

Email Address = Your email address Example: johndoe@smig.net

Account Type = POP3

Incoming Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Outgoing Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com

mail.cannon.net
mail.smig.net

User Name = Your email address Example: johndoe@smig.net

Password = Your email address password

Check the box next to **Remember Password** by clicking on the box

Log on Using Secure Password Authentication should be unchecked

Test Account Settings should be unchecked

Click **More settings**

Click the tab labeled **Outgoing Server**

Check the box next to **My outgoing server (SMTP) requires authentication** by clicking on the box

Click on the Tab labeled **Advanced**

Incoming Mail (POP3) = 110

Outgoing Mail (SMTP) = 587

Click **Ok**

Click **Finish**

Click **Home**

Windows Mail 6

At the top menu click on **Tools** and then click on **Accounts**

This will open a new window titled **Internet Accounts**

Click **Add**

Select **E-mail Account**

Click **Next**

Enter the **Display Name** = Your Name Example: Doe, John

Click **Next**

Email Address = Your email address Example: johndoe@smig.net

Click **Next**

Incoming E-mail Server Type = **POP3**

Incoming Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Outgoing Mail Server =

Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Check the box next to **Outgoing server requires authentication** by clicking on the box

Click **Next**

Email Username = Your email address Example: johndoe@smig.net

Password = Your email address password

Check the box next to **Remember Password** by clicking on the box

Click **Next**

Check the box next to **Do not download my e-mail at this time** by clicking on the box

Click **Finish**

On the **Internet Accounts** Window select the item listed under the Mail Heading by clicking on it

Click **Properties**

Click the tab labeled **Servers**

Change the field titled **User Name** = Your email address Example: johndoe@smig.net

Click on the Tab labeled **Advanced**

Outgoing Mail (SMTP) = 587

Incoming Mail (POP3) = 110

Click **Ok**

Click **Close** on the **Internet Accounts** Window

Windows Live Mail 2011

At the top of the program click on **Accounts**

Click on the **Email icon with the @/+ symbol**

Email Address = Your email address Example: johndoe@smig.net

Password = Your email address password

Check the box next to **Remember This Password** by clicking on the box

Display Name = Example: Doe, John

Check the box next to **Manually configure server setting** by clicking on the box next to it

Click **Next**

Incoming server information

Server Type = POP

Server address = Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Requires a secure connection (SSL) should be unchecked

Port = 110

Authenticate Using = Clear Text

Logon user name = Your email address Example: johndoe@smig.net

Outgoing server information

Server address = Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Port = 587

Requires a secure connection (SSL) should be unchecked

Check the box next to **Requires authentication** by clicking on the box next to it

Click **Next**

Click **Finish**

Thunderbird

Setting will be the same for most Thunderbird versions. Some of the field names may vary slightly on their label.

At the top menu click on **Tools** and then click on **Account Settings**

Click the **Account Actions** button and choose **Add Mail Account**

Your Name = Example: Doe, John

Email Address = Your email address Example: johndoe@smig.net

Password = Your email address password

Check the box next to **Remember Password** by clicking on the box

Click **Continue**

Click the **Manual config** button at the bottom of the window

Incoming: = POP3

Server hostname = Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com

mail.cannon.net
mail.smig.net

Port = 110

SSL = None

Authentication = Normal password

Outgoing: SMTP = Server hostname = Use the choice below based on your email address for the POP3 Server. Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Port = 587

SSL = None

Authentication = Normal password

Username = Your email address Example: johndoe@smig.net

Click **Create Account**

MAC Mail

This information is excerpted from the Apple support Article located at <http://support.apple.com/kb/ht1277>

1. Open Mail.
2. Choose **Add Account** from the **File** menu. If this is the first time you've opened Mail, you will be automatically prompted to add an account.
3. Enter your Full Name, email address, and password. See Mac 101: Mail article for more information.

Manually configuring Mail

Note: You should make note of your email settings using the guide on next page, you will need these details to complete the setup process in the steps below. Keep the sheet for later reference in case you need it.

1. Open Mail (click it on the Dock or open it from the Applications folder).
2. If the "Welcome to Mail" assistant does not appear, choose **Add Account** from the **File** menu.
3. Fill in the Full Name, Email address, and Password fields.

Note: Your email account password will be stored in Keychain to allow you to automatically log in to your email account when you open Mail.

4. Deselect "Automatically set up account" if it is enabled. Click Continue to proceed.
5. Choose the proper Account Type.
6. Give your account a useful description, such as "Anne's Gmail account" or "Juan's Yahoo! email account". It can be called whatever you want.
7. Enter your Incoming Mail Server, User Name and Password. Click Continue to proceed.
8. If prompted, enter your Incoming Mail Security settings. Click Continue to proceed.
9. For Outgoing Mail Server, a useful description such as "Gmail Outgoing Mail Server" or "Yahoo! Outgoing Mail Server".
10. Enter the Outgoing Mail Server details.
11. If necessary, select "Use Authentication" and enter your User Name and Password. Click Continue to proceed.
12. If prompted, enter your Outgoing Mail Security settings. Click Continue to proceed.
13. Verify your settings in the Account Summary. Check "Take account online". Click "Create" to complete the process.

Full Name= Your Name Example: Doe, John

Email address = Your email address Example: johndoe@smig.net

Email provider = Jaguar Communications

Account Type = POP

Description = Example: John's Email

Incoming Server Hostname = Use the choice below based on your email address for the POP3 Server.
Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Username = Your email address Example: johndoe@smig.net

Password = Your email password

Incoming Server Port Number = 110 POP

Incoming Server Authentication = Password

Incoming Server Supports Secure Socket Layer (SSL) = No

Outgoing Mail Server = Use the choice below based on your email address for the POP3 Server.
Example: jaguar@smig.net will use mail.smig.net

mail.gofast.am
mail.deskmedia.com
mail.dmbroadband.com
mail.cannon.net
mail.smig.net

Outgoing Server Port = 587 SMTP

Outgoing Server Supports Secure Socket Layer (SSL) = No

Outgoing Server Authentication = Password